

LYME CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
**Regular Meeting**  
**Minutes**  
**December 13, 2017**  
**LCS Library – 6:00 PM**

**Call to Order by Gary Nicholson, Board of Education President, at 6:00 PM**  
**Pledge of Allegiance**

**MEMBERS PRESENT:**

<b>Gary Nicholson, President</b>	<b>Terry Countryman</b>
<b>Deanna Lothrop, Vice President</b>	<b>Scott Rickett</b>
<b>Ray McIntosh</b>	<b>Kathy Dyer</b>
<b>Sherri Wilson, District Clerk</b>	

**MEMBERS EXCUSED:**

**Lynn Reichert**

**ADMINISTRATORS PRESENT:**

**Cammy Morrison, Superintendent**  
**Barry Davis, Principal**  
**Patricia Gibbons, Dir. of Pupil Services**  
**Sandra Rooney, Business Official**

**OTHERS PRESENT:** Deborah Wilkinson; Michele Bariteau

**PUBLIC HEARING:** A public was held to consider the withdrawal of up to \$125,000 from the district's **Repair Reserve Fund** for needed equipment and repairs, as permitted by General Municipal Law section 6-d. Superintendent Morrison reviewed the reasons for the use of funds from the **Repair Reserve Fund**. No public comments or concerns were noted.

**PRESENTATIONS:**

- Mrs. Kristine Cole, Middle School Math Teacher, presented on the iReady Program. Mrs. Cole demonstrated the use of the programs diagnostic tools in terms of gathering student data to determine student levels of progress, in both math and ELA. The program is also able to use this data to formulate individualized instruction, with online lessons, for students struggling on a particular content area. Data chats between the teacher and the students/parents are available through the program to discuss students progress.

**CONSENT AGENDA**

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Kathy Dyer, and seconded by Deanna Lothrop - Motion is approved 6 – 0.

**1. Approval of Minutes:**

- November 8, 2017 - Regular Meeting

**2. Approval of Buildings and Grounds requests:**

- Dec. 5, 7, 11, 2017: Lyme Free Library Basket Raffle, Robin Weston – LCS gym hallway – 6:00 PM, during basketball games. Due to the time frame of the request, prior approval was granted by Superintendent Morrison.

**3. Conferences and Workshops:**

- Feb. 14, 2018: – iReady User Group, Patricia Gibbons – JL BOCES – 12:30-3:00 PM
- MLP Conference Requests:
  - Nov. 9, 2017: Data Warehouse, Patricia Gibbons/Margaret Stevens – JL BOCES – 2.5 hrs.
  - Nov. 9, 2017: Band Director Network Meeting, Michele Bariteau – JL BOCES – 4 hrs.
  - Nov. 9, 2017: Center for Autism & Related Disabilities – Hilton Garden Inn, Watertown – 6 hrs.
  - Nov. 14, 2017: FOSS Science Training, Terry Perry/Eric Heath – Belleville Henderson CSD – 6.5 hrs.
  - Nov. 20, 2017: When Grief Comes to School, Patricia Gibbons – JL BOCES – 1
  - Dec. 1, 2017: SSCNNY Career Day Planning Meeting, Alanna Piroli – TI CSD – 3 hrs.
  - Dec. 5, 2017: FOSS Science Training, Terry Perry/Eric Heath – Belleville Henderson CSD – 6.5 hrs
  - Dec. 6, 2017: Golden Paints A-Z Acrylics and Putting “A” in STEAM, Ann Marie Hyde – JL BOCES – 5 hrs.
  - Dec. 8, 2017: Jeff Lewis Assoc. for Counseling & Development Meeting, Alanna Piroli – Spokes, Watertown – 3 hrs.
  - Dec. 12, 2017: Effective Teaching Level I, Nathan Abel – JL BOCS – 5 hrs. per session

**4. Approval of Financial Reports:**

- School Business Report – (Verbal)
- Treasurer's Report: October 2017
- General Fund Warrant #11
- General Fund Supplemental Warrant #9
- School Lunch Fund Warrant #6
- Federal Fund Warrant #7
- Office of the State Comptroller Audit Report, July 1, 2014 - May 31, 2016

## REGULAR AGENDA

### Other Discussion and Action

1. **Public Comments:** No comments noted

2. **Ongoing Agenda Items:**

- Continued review of revisions to Policy #5660, School Food Service and Meal Charge Policy
- Policy regarding school closures as it relates to cancelation of Board of Education Meetings  
**Mr. Gary Nicholson, Board of Education President, declared Board of Education meetings will be canceled/rescheduled in the event that school is closed due to inclement weather or for any other unforeseen incident. This decision was in unanimously agreed upon by all Board Members present.**

3. **Board Information:**

- **January 25, 2018:** JLSBA Dinner Meeting, details to follow as they become available
- **March 9-10, 2017:** Drama Club Production of *The Wizard of Oz*, Jennifer Haynes – LCS Gymnasium – 7:00-9:00 PM
- **October 25-27, 2018:** **NYSSBA 99<sup>th</sup> Annual Convention & Education Expo** – Theme: New Ideas & New Solutions - New York City, NY

4. **Board Information, LCS Events:**

- **Nov. 17-Dec. 5, 2017:** Class of 2023 Fundraiser, Karen Jessman/Ann Marie Hyde – Krispy Kreme Donut Sales – LCS
- **Nov. 27 - Dec. 1, 2017:** Lyme PTSO Book Fair, Jennifer Gregory – LCS Lobby – 8:30 AM– 2:00 PM, evening hours on 11/29/17, just prior to and immediately following Elementary Concert.
- **Dec. 1, 2017:** Field Trip Gr. 5, Tammy Ditch – 5<sup>th</sup> Grade Cherubs Angel Tree Shopping – Walmart, Pizza Hut, Sci-Tech Center – 8:45 AM – 2:30 PM
- **Dec. 1, 2017:** Field Trip Gr. 2, Sarah McClusky/Christina Trottier – Victorian Christmas – Sackets Harbor – 9:00 AM - 12:00 PM
- **Dec. 4-7, 2017:** Lyme PTSO Book Fair-extended dates, Jennifer Gregory – LCS Lobby – 8:30 AM– 2:00 PM
- **Dec. 15, 2017:** Ft. Drum Band Holiday Concert, Michele Bariteau – LCS gymnasium – 9:00-10:00 AM
- **Dec.19, 2017:** Student Council Blood Drive, Julianne Oliver – LCS Gymnasium – 8:30 AM – 2:30 PM
- **Mar. 15, 2018:** AP Computer Science A Exam, Alanna Piroli – Conference Rm. 107 – 12:00-3:00 PM

5. **Board Discussion/Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the adoption of the following policy and regulation, as recommended by Madison-Oneida BOCES policy coordinator.

- #5660 – School Food Service and Meal Charge Policy
- Regulation #5660.1 – Meal Charge Procedure

**Note:** At the time of policy adoption, the approval for deletion, renumbering, and/or replacement of current policies, as listed on the policy draft(s), will also be implemented.

Motion for approval by Terry Countryman, seconded by Kathy Dyer, with motion approved 6 - 0.

6. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the spending of up to \$125,000 from the district's **Repair Reserve Fund** for needed equipment and repairs to the current stage lighting/sound systems and the district phone system, as permitted by General Municipal Law section 6-d.

Motion for approval by Terry Countryman, seconded by Scott Rickett, with motion approved 6 - 0.

7. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve three (3) credit hours from The College of St. Rose for Alanna Piroli, during the fall semester, 2017.

Motion for approval by Deanna Lothrop, seconded by Scott Rickett, with motion approved 6 - 0.

8. **Board Action:**

**BE IT RESOLVED**, that pending disposal approval by the Mohawk Regional Information Center Board, the Lyme Central School Board of Education takes action to approve the equipment disposal of one (1) item, as described below, from the IT Department deemed unusable or unwanted.

- D630 Laptop Dell – RIC #123034

Motion for approval by Kathy Dyer, seconded by Deanna Lothrop, with motion approved 6 - 0.

9. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to accept the following donation to the Lyme Central School Scholarship Fund in memory of Margaret Rood:

- Lyme Central School Booster Club - \$25.00

Motion for approval by Scott Rickett, seconded by Ray McIntosh, with motion approved 6 - 0.

10. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to the recommendations of the Committee on Special Education and/or the Committee on Preschool Special Education.

Motion for approval by Kathy Dyer, seconded by Deanna Lothrop, with motion approved 6 - 0.

**ADMINISTRATIVE REPORTS:**

- Director of Pupil Services Report
- Superintendent Report
- School Health Report, Nov. 2017
- Transportation Report, Nov. 2017

**CORRESPONDENCE AND COMMUNICATIONS**

- 11. Correspondence Log: Following meeting on, November 8, 2017
- 12. Calendar of Events: December 2017

**RECOMMENDATIONS AND ACTION**

13. **Board Action:**

Personnel Changes as listed:

- **Add one (1) Long-Term Substitute Teacher, Library Media Specialist**
- **Add one (1) Long-Term Substitute Teacher, Pre-K**
- **Add one (1) Extracurricular, Dramatic Producer**
- **Reappoint one (1) Extracurricular, Drama Club Advisor**
- **Add one (1) Extracurricular, Select Chorus**
- **Add one (1) Extracurricular, Odyssey of the Mind Coach**
- **Add eight (8) 2017-18 Basketball Game Assistants**
- **Add one (2) Substitute Teacher**

A motion for approval of the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION is made by Kathy Dyer, and seconded by Scott Rickett Motion is approved 4 - 0.

(A) Retirements: None at this time

(B) Resignations as listed:

Name	Position	Effective Date
Elizabeth Wagenaar	2017-18 Drama Club	December 14, 2017

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Nancy Wearne-Navarra	Long-Term Substitute Teacher	NYS Cert./Retiree: Days 1-15- \$100 per day, day 16 & thereafter - \$222.75 per day	N/A	Retro active to 11/27/17
Leah Allison	Long-Term Substitute Teacher	NYS Cert./Retiree: Days 1-15- \$100 per day, day 16 & thereafter - \$222.75 per day	N/A	Retro active to 11/17/17
Nathan Rose	Substitute Teacher	Non-certified: \$75 per day	N/A	December 14, 2017
Briel Faircloth	Substitute Teacher	Non-certified: \$75 per day	N/A	December 14, 2017
<b>Extracurricular Positions:</b>				
Jennifer Haynes	2017-18 Drama Club Advisor	\$272	N/A	December 14, 2017
Jennifer Haynes	2017-18 Dramatic Producer	\$1,810	N/A	December 14, 2017
Jennifer Haynes	2017-18 Select Chorus	N/A	N/A	December 14, 2017
Shirley Williams	2017-18 Odyssey of the Mind Coach	\$340	N/A	December 14, 2017
Ryan Aubertine	2017-18 Basketball Game Assistant	\$17 per game	N/A	December 14, 2017
Grace O'Donnell	2017-18 Basketball Game Assistant	\$17 per game	N/A	December 14, 2017
Rikki Wallace	2017-18 Basketball Game Assistant	\$17 per game	N/A	December 14, 2017
Hannah Slate	2017-18 Basketball Game Assistant	\$17 per game	N/A	December 14, 2017
Keerah McCratic	2017-18 Basketball Game Assistant	\$17 per game	N/A	December 14, 2017
Billy Locy	2017-18 Basketball Game Assistant	\$17 per game	N/A	December 14, 2017
Brandon Sprague	2017-18 Basketball Game Assistant	\$17 per game	N/A	December 14, 2017
Nycholas Seery	2017-18 Basketball Game Assistant	\$17 per game	N/A	December 14, 2017
Steven Bang	2017-18 Basketball Game Assistant	\$17 per game	N/A	December 14, 2017

(D) PAID Coaching Appointments as listed: None at this time

14. **Board Action:** Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the Lyme Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Nancy Wearne-Navarra – Long-Term Substitute Teacher**
- **Leah Allison - Long-Term Substitute Teacher**
- **Jennifer Haynes – Drama Club Advisor**
- **Jennifer Haynes – Dramatics Producer**
- **Jennifer Haynes – Select Chorus**
- **Ryan Aubertine - 2017-18 Basketball Game Assistant**
- **Grace O'Donnell - 2017-18 Basketball Game Assistant**
- **Rikki Wallace - 2017-18 Basketball Game Assistant**
- **Hannah Slate - 2017-18 Basketball Game Assistant**
- **Keerah McCratic - 2017-18 Basketball Game Assistant**
- **Billy Locy - 2017-18 Basketball Game Assistant**
- **Brandon Sprague - 2017-18 Basketball Game Assistant**

- **Steven Bang - 2017-18 Basketball Game Assistant**
- **Nathan Rose – Substitute Teacher**
- **Briel Faircloth – Substitute Teacher**

Motion for approval by Scott Rickett, seconded by Deanna Lothrop, with motion approved 6 - 0.

**ITEMS FOR NEXT MEETING** – January 10, 2018

15. None at this time

**EXECUTIVE SESSION:**

Motion was made by Deanna Lothrop, seconded by Scott Rickett, to enter into executive session for discussion of collective negotiations pursuant to Article 14 of the Civil Service Law, with motion approved 6 – 0. Time entered: 6:47 PM.

**RETURN to REGULAR MEETING:**

Motion was made by Kathy Dyer, seconded by Ray McIntosh, to reconvene to the regular meeting with motion approved 6 - 0. Time returned: 7:35 PM.

**Motion for Adjournment: There being no further business or discussion**, a motion is requested to adjourn the regular meeting.

Motion was made by Kathy Dyer, seconded by Ray McIntosh, to adjourn the regular meeting, with motion approved 6 – 0. Time adjourned: 7:36 PM.

Respectfully submitted:

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Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, December 13, 2017
- All minutes are unofficial until approved by the Board of Education